

**Meeting:** DEVIZES AREA BOARD

**Place:** Bromham Social Centre, New Rd, Bromham SN15 2JB

**Date:** Monday 24 March 2014

**Time:** 6.30 pm

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## **COMMUNITY AREA GRANT – APPLICATION FORMS**

**Relating to item 11 on the agenda for the above meeting**

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## Grant Applications for Devizes on 24/03/2014

ID	Grant Type	Project Title	Applicant	Amount Required
614	Community Area Grant	Urchfont Village Hall Kitchen Extension	Urchfont Village Hall	£5000
481	Community Area Grant	Furniture and equipment for an Extended Services Drop In Centre (Devizes School)	Devizes School	£4000
696	Community Area Grant	repair to drews pond wood nature trail	DREWS POND WOOD PROJECT	£500.00

ID	Grant Type	Project Title	Applicant	Amount Required
614	Community Area Grant	Urchfont Village Hall Kitchen Extension	Urchfont Village Hall	£5000

**Submitted:** 28/01/2014 14:59:08

**ID:** 614

**Current Status:** Application Appraisal

**To be considered at this meeting:**

24/03/2014 Devizes

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Urchfont Village Hall Kitchen Extension

**6. Project summary:**

We plan to extend the village hall kitchen to give room for a fridge, dishwasher and extra cooking facilities. These facilities are more and more frequently requested by our regular users. The management committee are receiving many requests from organisations who want to hold events where people want to cook on the premises rather than just heat up pre-prepared food, which is all that can be carried out in the current kitchen.

**7. Which Area Board are you applying to?**

Devizes

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 4QT

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2013

**Total Income:**

£18145.20

**Total Expenditure:**

£19971.24

**Surplus/Deficit for the year:**

£-1826.04

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£41,345.27

**Why can't you fund this project from your reserves:**

We need to keep 2 year\''s worth of expenses as a reserve (approx Â£20,000). 2013 was exceptional year as we installed a new floor from reserves at a cost of Â£6,000 and bought new chairs at a cost of Â£3,000)

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost                      £30000

Total required from Area Board   £5000

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Design and Planning Application	1500	From reserves		20000
Building the extension	10000	Urchfont Scarecrow festival grant		5000
Refitting the kitchen	12500			
New appliances	6000			
<b>Total</b>	<b>£30000</b>			<b>£25000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Devizes

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Urchfont Village Hall was extended about 5 years ago, but the kitchen has not been updated for about 20 years. There is an increasing demand for up to date facilities such as a fridge and dishwasher which will not fit into the existing kitchen. The friends of St. Michaels weekly 'Coffee and Cake' mornings are typical of users who would make use of these facilities. Since the closure of Urchfont Manor as an adult education college, the village hall has become the only venue in the area which can host dinners or parties for up to 90 people and consequently is more and more in demand. However the current kitchen is only suitable for warming pre-prepared meals. It needs extending and completely refitting to make it fit for the purpose of cooking meals for large parties. The events that have recently taken place which would benefit from these new facilities include the annual community bus drivers' dinner, charity dinner dance, sports club dinners, private parties, and wakes.

**14. How will you monitor this?**

Some of the demand already exists, and this will help us to retain some of current users. We will be able to advertise the new facility and the booking secretary will be able to measure any extra bookings requiring these new appliances etc.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project should be completed from this grant. Hopefully the village hall revenue will also increase once the work is complete.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

481	Community Area Grant	Furniture and equipment for an Extended Services Drop In Centre (Devizes School)	Devizes School	£4000
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**Submitted:** 12/12/2013 16:53:23

**ID:** 481

**Current Status:** Application Appraisal

**To be considered at this meeting:**

24/03/2014 Devizes

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Furniture and equipment for an Extended Services Drop In Centre (Devizes School)

**6. Project summary:**

Our proposal is to create a drop-in centre for students to access agencies that give support to the team 'around the child'. It will provide space for small meetings and individual sessions and could be used by any appropriate group. Such groups could include the school counsellor (currently in school two days a week), sexual health clinic, school nurse or Education Welfare Officer. The aim of the project is to improve our school community by building extra capacity to remove barriers to mostly vulnerable young people to help them access health, education and economic well-being.

**7. Which Area Board are you applying to?**

Devizes

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 3AG

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

01/2014

**Total Income:**

£40000

**Total Expenditure:**

£40000

**Surplus/Deficit for the year:**

£0

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0

**Why can't you fund this project from your reserves:**

The project is funded primarily by a grant of Â£40K from Wiltshire Council Extended Services and it has all been committed for the capital build of the Drop In Centre. The school is able to match fund the provision of the furniture and equipment from Pathfinder funds which originated from the Extended Services project. The school is not able to provide any General Annual Grant funds to this project because these are restricted funds and the project sits outside the school core offer.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£48000		
Total required from Area Board		£4000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Capital build costs	40000	Extended Services Capital Grant	yes	40000
Furnishings	6500	Extended Services Pathfinder Funds	yes	4000
Equipment	1500			
Total	<b>£48000</b>			<b>£44000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Devizes

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Within the school catchment area there are three defined pockets of deprivation with vulnerable families where parents have low literacy skills or who abuse alcohol; this is significantly more common than the Wiltshire average. Young people from an area of



deprivation are more prone to a higher incidence of smoking, offending and teenage pregnancy. The health profile of Devizes School indicates that 13.6% of children live in poverty (Wiltshire figure 11.6%) and 10.5% of students are eligible for free school meals (Wiltshire average 6.4%). Academically the number of students starting Devizes School in Year 7 who have not achieved Level 4 (expectation for end of Key Stage 2) in English & Maths is increasing; the current Year 7 has 31% of students below Level 4. Students tell us, through consultation, that they will benefit because it gives access to services on the school site which are either not available or are difficult for them to access elsewhere in the immediate area. They are less likely to use local services embedded in their rural communities because such services are less likely to be anonymous so confidence in privacy may be reduced. By providing services in school we believe students will be more likely to access them and the level of confidence in such services will increase. This means that the services will be better used and have more impact. External agencies will benefit from this provision because they will have a suitable environment in which to carry out their work and they can be confident that security and confidentiality will be maintained. The agencies will have more ready access to young people and potentially families that may be considered "hard to reach". Finally, pastoral support services within the school will benefit because there will be a bespoke area available to deliver advice and assistance to young people. If young people have help in dealing with problems they are more likely to achieve academically and develop into good citizens, so the whole of the community will benefit.

**14. How will you monitor this?**

The project will be monitored by the number of referrals made by external agencies and evaluation of the work they do. The aim of the project is to reduce risk to young people and to increase their resilience. Whilst it is difficult to provide empirical evidence of the outcomes, because of the individual nature of student's needs, the extent to which the young people have used the services will be monitored. We will ask the young people to give us their views of the project and both the school and school nurse will monitor the provision through the NHS South West Young People Friendly Services Quality Assurance Criteria.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The grant application is to help meet a shortfall in set up costs only. All running costs will be met by the school once the Centre is established. There is a possibility that the Centre could be let out during weekends and school holidays which could bring in some income.

**16. Is there anything else you think we should know about the project?**

This provision is being made in conjunction with the refurbishment of one of the school's main teaching blocks.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

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**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

696	Community Area Grant	repair to drews pond wood nature trail	DREWS POND WOOD PROJECT	£500.00
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**Submitted:** 07/03/2014 09:03:56

**ID:** 696

**Current Status:** Application Appraisal

**To be considered at this meeting:**

24/03/2014 Devizes

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

repair to drews pond wood nature trail

**6. Project summary:**

following recent storms a large number of trees have come down within the wood destroying large parts of the nature trail and making it unsafe for users. Various parts of the trail need

total refurbishment and is likely to cost more than we as a group can finance

**7. Which Area Board are you applying to?**

Devizes

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

sn105ff

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£900.00

**Total Expenditure:**

£1000.00

**Surplus/Deficit for the year:**

£100.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1400.00

**Why can't you fund this project from your reserves:**

all our reserves are already earmarked for ongoing planned projects, this level of storm damage could not have been foreseen or planned for, hence the need for extra funding

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £4000.00

Total required from Area Board £500.00

Expenditure	£	Income	Tick if income	£
(Itemised		(Itemised	confirmed	

expenditure)

income)

Total

£0

£0

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Devizes

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

when all the repairs are done the facility will reopen for the benefit of all users particularly the local schools and groups from Braeside .we would also use this as an opportunity to improve the facilities on offer to users in this area

**14. How will you monitor this?**

will ask for feedback from users but know that it was a highly valued resource prior to storm damage

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

we have always managed to raise funds for works on site it is just the scale of work required that needs extra funds

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

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**Accounts:**

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**Constitution:**

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**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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